



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff - Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> <i>Ezelen</i> Assist. Prof. Dr. Emel Ordu (Institutional Erasmus Coordinator) Tel: +90 383 4467 E-mail: <a href="mailto:bemel@yildiz.edu.tr">bemel@yildiz.edu.tr</a>	
University of Cordoba	E CORDOBA01	<b>Prof. Antonio Ruiz Sánchez</b> Director of International Office Tel.: +34 957 212552 Fax: +34 957 212583 <a href="mailto:relaciones-internacionales@uco.es">relaciones-internacionales@uco.es</a>	<a href="http://www.uco.es/internacional/">http://www.uco.es/internacional/</a> <a href="https://www.uco.es/organiza">https://www.uco.es/organiza</a>

		<b>M<sup>a</sup> Teresa Roldán Arjona</b> Vice-dean of Research, International Relations and Mobility Faculty of Science Tel: +34 957 218584 Fax: +34 967 218606 <a href="mailto:internacionales.ciencias@uco.es">internacionales.ciencias@uco.es</a>	<a href="#">/centros/cienci as/</a>
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### 8. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies <small>[total number of months of the study periods or average duration*]</small>	Student Mobility for Training
TR ISTANBU07	E CORDOBA01	421	Molecular Biology and Genetics	1st	4 x 10 month	Only by individual agreement
E CORDOBA01	TR ISTANBU07	421	Biology Biochemistry	1st	4 x 10 month	Only by individual agreement
TR ISTANBU07	E CORDOBA01	421	Molecular Biology and Genetics	2nd	2 x 10 month	Only by individual agreement
E CORDOBA01	TR ISTANBU07	421	Biology Biochemistry	2nd	2 x 10 month	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <small>[total number of days or teaching periods or average duration*]</small>	Staff Mobility for Training
TR ISTANBU07	E CORDOBA01	421	Molecular Biology and Genetics	2 x 4 week	2 x 4 week

E CORDOBA01	TR ISTANBU07	421	Biology Biochemistry	2 x 2 week	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
E CORDOBA01		Spanish or English		B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### TR ISTANBU07:

#### E CORDOBA01:

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures, etc..

Language courses: International students with knowledge of B2 Spanish or less are encouraged to participate in the intensive courses before their studies in Córdoba start. The courses are free of charge and are offered for four weeks in September-October.

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The University of Córdoba welcomes students and staff with disabilities and provides an information and assistance center. Learn more at: <http://www.uco.es/educacion/principal/servicios/uane/index.html>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
E CORDOBA01	July 31	December 31

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

### E CORDOBA01:

2. After having received the paper application (printed online application) the letter of admission will be send within a max of 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1. Grading systems of the institutions

#### **TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### **E CORDOBA01:**

University of Córdoba: Student performances are graded individually and not on a statistical basis. In general, the University of Córdoba uses the grading system charted below.

For details please visit our webpage:

<http://www.uco.es/internacional/extranjeros/erasmus/guiasects-en.html#ects>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.konsolosluk.gov.tr/tr/en/start_a_SoX">http://www.konsolosluk.gov.tr/tr/en/start_a_SoX</a>
E CORDOBA01	<a href="mailto:infoeri@uco.es">infoeri@uco.es</a>	<a href="http://www.uco.es/internacional/extranjeros/visados/tramitacionvisados-en.html">http://www.uco.es/internacional/extranjeros/visados/tramitacionvisados-en.html</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
ECORDOBA01	<a href="mailto:infoeri@uco.es">infoeri@uco.es</a>	<a href="https://www.uco.es/servicios/sega/informacion-general/segu-comple">https://www.uco.es/servicios/sega/informacion-general/segu-comple</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
E CORDOBA01	<p>A) Residence Hall: - phone number: (+34) 957 21 8152 - e-mail to: <a href="mailto:alojamiento@uco.es">alojamiento@uco.es</a></p> <p>B) Shared Flats - phone number: (+34) 957 21 2403 - e-mail to: <a href="mailto:informacion@uco.es">informacion@uco.es</a> - Local mentors for international students give the necessary support to find accommodation.</p>	<p><a href="http://www.uco.es/servicios/alojamiento/">http://www.uco.es/servicios/alojamiento/</a> <a href="http://www.uco.es/servicios/informacion/alojamiento/alojamiento.html">http://www.uco.es/servicios/informacion/alojamiento/alojamiento.html</a></p>

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution</b> [Erasmus code]	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>2</sup></b>
TR ISTANBU07	<b>Assoc.Prof.Dr. Bayram Ali Ersoy</b> <i>Institutional Erasmus Coordinator</i>	27 NOV 2013	
E CORDOBA01	<b>Prof. Antonio Ruiz Sánchez</b> <i>Director of International Office</i>	18 NOV 2013	

<sup>2</sup> Scanned signatures are accepted